



Harris County Little League
Safety Manual



1. League Safety Officer: Ashley Cummings (on file with Little League International).

2. Safety Manual Access. This Safety Manual will be posted to the league's public website and accessible to all league personnel, including board members, managers/coaches, parents, concession stand volunteers, etc. A link to the Safety Manual will be e-mailed to all appropriate league personnel as well as the District 8 Administrator.

3. Emergency / League officer phone numbers.
Emergency Phone Number: **911**
Local Police Emergency : 706-628-4211
Local Fire Emergency: 706-653-7853
League President: Jeff Spencer 706-681-0477
League Safety Officer: Ashley Cummings 706-329-5159
League Field Maintenance: Harris County Rec. Dept. 706-488-0000
This phone list will be posted in concession areas.



4. Volunteer screening. Harris County Little League will use the Official Little League Volunteer form to screen all volunteers and JDP to conduct a nationwide background check. The Harris County Sheriff's Department will also perform a criminal background check on each volunteer annually.
5. Fundamentals Training. At least one manager/coach from each team must attend fundamentals training. The 2020 training was held in February at Pate Park.
6. First Aid Training. At least one manager/coach from each team must attend first aid training. The 2020 training will be held in February, prior to practices beginning. Each team manager will be provided a first aid kit to have on hand for practices and games.
7. Field inspections. Managers/coaches/umpires will be required to walk/inspect fields for hazards before practices and games, as applicable.



8. Facility Survey. Harris County Little League's 2020 Facility Survey has been completed and entered in the Little League Data Center.
9. Concession Stand Safety Procedures. Concession Safety Procedures will be posted inside concession stands at Pate and Moultrie parks.
10. Equipment inspection. The Safety Officer/Division VP's will inspect all league provided equipment before the start of the season. Managers/coaches/umpires will inspect equipment prior to each practice and game, as applicable.
11. Implement Prompt Accident Reporting. The League will use the provided incident tracking form (attached) from the LL website. Completed Accident forms should be provided to the Safety Officer within 24-48 hours of an incident.



12. First Aid Kits. Each team manager will be issued a first aid kit and is required to have it at each practice and game. A first aid kit is located in the field houses at Moultrie and Pate parks.
13. Enforce Little League Rules and Regulations. All teams are required to enforce all Little League Rules, including:
 - a. Proper equipment for catchers
 - b. No on-deck batters
 - c. Coaches will not warm up pitchers
 - d. Bases will disengage on all fields
14. Registration Data for players, managers and coaches will be submitted via the Little League Data Center.
15. Survey question in the Little League Data Center has been completed.

